

KISHKINDA UNIVERSITY

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Advancing Knowledge Transforming Lives



**ACADEMIC
REGULATIONS
MBA
2023-24**

AR 1.0

PREAMBLE

There has been tremendous change in the 21st century education systems. The rapid progress in Computing & Communication and the dawn of new era of Artificial Intelligence (AI) and Machine Learning (ML) are demanding new skills and knowledge from the University graduates. The NEP 2020 has provided much flexibility for the Universities to design curriculum and adopt modern methods of teaching and learning besides latest evaluation systems. The curriculum is required to be designed with foundation of concepts at Under Graduate level (UG) and advanced analysis & critical thinking at Post Graduation Level (PG). The Academic Regulations of Kishkinda University will provide the required information on UG & PG Programmes keeping in mind the outcome based education concept. All the students may find this regulations as a useful document. If there are clarifications the students are advised to meet the respective Deans.

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Definitions of Keywords

The following are the definitions / descriptions that have been followed for the different terms used in the Regulations of the MBA Programme.

- 1) **Programme:** This is an educational program in Masters of Business Administration leading to the award of a degree. It involves events / activities, comprising lectures / tutorials / laboratory work / field work, outreach activities / project work / vocational training / viva / seminars / Organization study(Internship) / assignments / presentations / self- study, etc., or a combination of some of these.
- 2) **Branch:** Means Specialization or discipline
- 3) **Semester:** Refers to one of the two sessions of an academic year (vide: serial number 4), each session being of sixteen weeks duration (with working days greater than or equal to ninety days). The odd semester may be scheduled between August to December as per Govt. admission process. The even semester starts between February to June of the year based on the first semester admissions.
- 4) **Academic Year:** An Academic year is starts from July 1st and continue up to June 30th of the next year. An academic year comprises of one odd semester and one even semester. The commencement of odd semester shall be reflected in the calendar of events based on PGCET admissions. In general each semester will continue for at least 16 weeks.
- 5) **Course:** Refers to subjects / papers of a programme. All Courses need not carry the sameweight. The Courses should define learning objectives and learning outcomes. A Course may be designed to comprise lectures / tutorials / laboratory work / field work / outreach activities / project work / vocational training / viva / seminars / term papers / assignments / presentations / self-study etc., or a combination of some of these.
- 6) **Credit:** Refers to a unit by which the Course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of lecture or two hours of laboratory / practical Courses / tutorials / fieldwork per week etc.
- 7) **Audit Courses:** This Means Knowledge / Skill enhancing Courses without the benefit of a grade or credit for a Course.
- 8) **Choice-Based Credit System (CBCS):** Refers to customizing the Course work, Core, Elective, and soft skill Courses, to provide the necessary support for the students to achieve their goals.
- 9) **Course Registration:** Refers to formal registration for the Courses of a semester

(Credits) by every student under the supervision of a Faculty Advisor (also referred as Mentor, Counselor etc.,) enabling the Institution to maintain proper records.

- 10) **Course Evaluation:** This Means Continuous Internal Evaluation (CIE) and Semester End Examinations (SEE) constitute the major evaluations prescribed for each Course. CIE and SEE shall carry a weightage of 50 % each enabling each Course to be evaluated for 100 marks, irrespective of its Credits.
- 11) **Continuous Internal Evaluation (CIE):** Refers to the evaluation of student's achievement / progress in the learning process. CIE shall be conducted by the Course Instructor and includes tests, homework/assignment, problem-solving, group discussion, quizzes, mini-projects and seminars throughout the Semester, with weightage for the different components being fixed at the University level.
- 12) **Semester End Examinations (SEE):** Refers to examinations conducted at the University level covering the entire Course Syllabus. For this purpose, Syllabi are to be modularized, and SEE questions are to be set from each module. SEE is also termed as university examination.
- 13) **First Attempt:** Refers to a student who has completed all formalities and has become eligible to attend the SEE and has attended at least one head of passing, such attempt shall be considered as a first attempt.
- 14) **Credit-Based System (CBS):** Refers to quantification of the Course work after a student completes teaching-learning process, followed by passing in both CIE and SEE. Under CBS, the requirement for awarding a degree is prescribed in terms of the total number of credits to be earned by the students.
- 15) **Credit Representation:** Refers to Credit Values for different academic activities considered, as per Table.1. Credits for seminars, project phases, project viva-voce, and Organization study shall be as specified in the Scheme of Teaching and Examination.
- 16) **Letter Grade:** It is an index of the performance of students in a said Course. Grades are denoted by letters O, A+, A, B+, B, C, and F.

Table 1: Credit Values				
Theory / Lectures (L) (hours / week / Semester)	Tutorials (T) (hours / week / Semester)	Laboratory / Practical (P) (hours / week / Semester)	Credits (L:T:P)	Total Credits
4	0	0	4:0:0	4
3	0	0	3:0:0	3
2	2	0	2:1:0	3
2	0	2	2:0:1	3
2	2	2	2:1:1	4
0	0	4	0:0:4	2
NOTE: Activities like practical training, study tour, and participation in Guest lectures are not to Carry Credits.				

- 17) Grading:** Grade refers to a qualitative measure of achievement of a student in each Course, based on the percentage of marks secured in (CIE plus SEE). Grading is done by Absolute Grading [Refer to 23KUMB6.0]. The rubric attached to letter grades is as follows:
O – Outstanding, A + – Excellent, A – Very Good, B+ – Good, B – Average, C – Pass, and F – Fail.
- 18) Grade Point (GP):** Refers to a numerical weightage allotted to each letter grade on a 10- point scale as under.

Letter Grade and corresponding Grade Points on a typical 10 – Point scale							
Letter Grade	O	A+	A	B+	B	C	F
Grade Point	10	09	08	07	06	05	00
% Marks scored	90-100	80-89	70-79	60-69	55-59	50-54	0-49

- 19) Passing Standards:** Refers to passing a Course only when obtaining a GP greater than or equal to 05 and the letter grade is ‘C’.

The weightage of Continuous Internal Evaluation (CIE) is 50% and for Semester End Exam (SEE) is 50%. The minimum passing mark for the CIE is 50% of the maximum mark and the minimum passing marks in SEE is 40% of the maximum marks of SEE. A student shall be deemed to have satisfied the academic requirements (passed) and earned the credits allotted to each course if the student secures not less than 50% of the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together.

- 20) Credit Point:** Is the product of grade point (GP) and number of credits for a Course, i.e., Credit points (CrP) = GP × Credits for the Course.

- 21) **Semester Grade Point Average (SGPA):** Refers to a measure of academic performance of student(s) in a semester. It is the ratio of total credit points secured by a student in various Courses of a semester and the total Course credits taken during that semester. [Refer to 23KUMB6.0]
- 22) **Cumulative Grade Point Average (CGPA):** This measures a student's overall cumulative performance over all semesters. The CGPA is the ratio of total credit points earned by a student in various Courses in all semesters and the sum of the total credits of all Courses in all semesters. It is expressed up to two decimal places. [Refer to 23KUMB6.0]
- 23) **Grade Card:** Refers to a certificate showing the grades earned by a student. A grade card shall be issued to all the registered students after every semester. The grade card will display the program details (Course code, title, number of credits, grades secured) along with the SGPA of that semester and CGPA earned till that semester.

24) **University: KISHKINDA UNIVERSITY (KU), Ballari.**



23KUMB1.0	Title, Duration, and Credits of the Programme of Study:
23KUMB1.1	Title: The Programme shall be called MASTER OF BUSINESS ADMINISTRATION (Subject of Specialization) abbreviated as MBA (Subject of Specialization).
23KUMB1.2	Minimum Duration: The Programme shall be a full-time program extended over a period of two academic years, the total duration is divided into four semesters and each semester shall be of 16 weeks.
23KUMB 1.3	A Faculty / Employee working on Full Time basis in an Institution / Organization and pursuing any Full-Time Course for the same duration as that of Regular Shift shall be considered as ineligible for the purpose of employment / higher studies.
23KUMB1.4	Maximum Duration for Programme Completion: A candidate shall be allowed a maximum duration of 4 years from the first semester of admission to become eligible for the award of the Degree, failing which he/she may discontinue the programme or register once again as a fresh candidate for the first semester.
23KUMB1.5	Prescribed Number of Credits for the Programme: The number of credits required for the award of the degree shall be 100.
23KUMB1.6	Definition of Credits: 01-hour Lecture (L) per week per semester =1 Credit 02-hour Tutorial (T) per week per semester = 1 Credit, 02 hours of Practical / Laboratory (P) per week per semester =1 Credit. Note: i) Four credit Courses are designed for 50 hours Teaching – Learning process. ii) Three credit Courses are designed for 40 hours Teaching – Learning process.
23KUMB1.7	The Calendar of events for the Programme shall be notified by the University in advance.
23KUMB2.0	Eligibility for Admission (As per the Government orders issued from time to time);
23KUMB2.1	Admissions to MBA programme shall be open to candidates who have passed a recognized bachelors' degree of minimum of three years' durations or equivalent examination and obtained an aggregate minimum of 50 % marks taken together in all the subjects including languages in all the years of the Degree Examination and 45% of marks in case of SC, ST and Category-I of Karnataka candidates. (Reservation is applicable only for Karnataka Candidates).

23KUMB2.2	For admissions under the Roaster system of the Government of Karnataka: The student should secure a qualifying rank in the Entrance Examination of PGCET for admission to the MBA program under Govt. quota of 50% or according to Govt. notification from time to time. A candidate seeking admission directly to MBA Programme offered by the University, candidate should secure qualifying rank in any of the examination conducted by GMAT, CAT, KUMAT, PGCET, KMAT is compulsory. For admissions under Management Quota: The candidates should have secured qualifying rank in any one of the entrance examinations conducted like PGCET, KU-MAT, CAT, GMAT, KMAT or any other recognized examinations conducted by esteemed institutions is compulsory for getting admissions into Kishkinda University under Management Quota.
23KUMB2.3	The candidates from universities other than the Universities of Karnataka shall have to obtain Eligibility Certificate from the KISHKINDA UNIVERSITY (KU), Ballari to seek admission to the MBA program or in any of the constituent colleges of Kishkinda University. The candidates from foreign countries shall have to obtain Eligibility Certificate from KISHKINDA UNIVERSITY (KU), Ballari. Further, they have to produce an equivalence certificate from the Association of Indian Universities.
23KUMB2.4	The intake under various categories (regular, SC / ST and category - I) shall be as sanctioned by the State Government from time to time.
23KUMB2.5	Admission to vacant seats: Seats remaining vacant (unfilled), after the completion of PG admission process by Karnataka Examination Authority, shall be filled by the University by inviting applications through Press notification. The seats shall be filled by Candidates preferably who have a PGCET score. In the absence of such Candidates, admission shall be based on merit in the entrance test conducted at the University level. For Admissions to the MBA program, students are admitted based on the directions, policies and guidelines, as stipulated by the admissions advisory committee, either by dean or any other entrusted members of the faculty, both for Govt. seats, KU-MAT qualifying students and Management quota.
23KUMB3.0	Programme structure and courses
23KUMB3.1	The curriculum of the Programme shall be any combination of the following type of courses: i) Professional Core Courses (PC) - Relevant to the chosen

	specialization / branch [May be split into Hard (no choice) and Soft (with choice), if required]. The core course is to be compulsorily studied by a student and is mandatory to complete the requirements of a program in said discipline of study. ii) Professional Electives Courses (PE) - relevant to the chosen specialization / branch: these are the courses, which can be chosen from the pool of papers. It shall be supportive of the discipline / providing extended scope / enabling exposure to some other discipline / domain / nurturing student skills. iii) Project Work & Seminar: Each candidate shall carry out the mandatory project work independently as per the Scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the project is of inter-disciplinary nature, a co-guide shall be taken from the other concerned department. iv) Audit Courses (AC) / Skill Enhancement Course (SEC) - The Audit course can be any non-credit course offered by the program to which the Candidate is admitted (other than the courses considered for completing the prescribed program credits). Audit course/s are non-credit courses opted by students for self-enrichment. Though, the CIE and SEE are not required, the attendance to be compulsorily satisfied, for the audit course/s to find a place in the grade card without the mention of letter grade and credit. Also we have courses in the name of MNC, i.e mandatory-non credit courses for which CIE is compulsory. v) Professional training / Organization study: Preferably at an industry / R and D Organization / IT company / Government Organization / Business Organization of significant repute for a specified period mentioned in Scheme of Teaching and Examination.
23KUMB3.2	A candidate shall exercise his/her option in respect of the electives and register for the same before the beginning of the concerned semester. The candidate may be permitted to opt for a change of elective subject within 10 days from the date of commencement of the semester as per the calendar of the University.
23KUMB3.3	Students shall be allowed to choose the elective / s, depending on their career plans, and there shall not be any restriction as regards the minimum number of students to be registered for an elective course.

23KUMB4.0	Organization study/ Internship
23KUMB4.1	Organization study: The student shall undergo mandatory Organization study / Internship as per the Scheme of Teaching and Examination. 1) The Organization study shall be carried out in any industry / R&D Organization / Research Institute / Institute of national and international repute Business Organization / recognized national and international Professional Bodies, Societies or Organizations. 2) The Department / University shall nominate a faculty to facilitate, guide and supervise students under Organization study. 3) The students shall report the progress of the Organization study to the internal guide in regular intervals and seek his/her advice. 4) The Organization study shall be completed during the period specified in the Scheme of Teaching and Examination.
23KUMB4.1	5) After completion of the Organization study, students shall submit a report to the Head of the Department with the approval of both internal and external guides. 6) There will be 50 marks for CIE (Seminar: 20, Organization study / Organization study report: 30) and 50 marks for Viva – Voce conducted during SEE. [To be read along with 23KUMB 8.1 and 9.3]. The total marks obtained by the student will be reflected on the III-Semester marks sheet. 7) The internal guide shall award the CIE marks for the seminar and Organization study reports after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE. 8) The external guide / examiner will be from the industry / faculty from any other university will be acted as an examiner for the viva voce of Organization study at KISHKINDA UNIVERSITY (KU), Ballari. Viva-Voce on Organization study shall be conducted at the University and the date of Viva-Voce shall be fixed in consultation with the external Guide / examiner. The Examiners shall jointly award the Viva - Voce marks. 9) (i) In case the external Guide / examiner is not available or expresses his inability to conduct viva voce, the Chief Superintendent shall be

	permitted to make alternate arrangements. The examiner, in the order of preference, shall be an industry person or a faculty of another institution chosen from the list of university examiners. The same shall be intimated to the concerned BOE Chairperson. (ii) In case the external Guide / examiner accept to conduct a viva-voce examination from his/her workplace, it shall be arranged via Video / web conferencing / Webinar. The external Examiner shall send the signed marks list, soon after the examination, via email / any electronic media.
10)	The students are permitted to carry out the Organization study anywhere in India or abroad. The University will not provide any kind of Financial Assistance to any student for Organization study.

23KUMB4.2	Failing to undergo Organization study: Organization study is one of the heads of passing. Completion of the Organization study is mandatory. If any student fails to undergo / complete the Organization study, he/she shall be considered as fail in that Course and the prescribed credits shall not be awarded in that Course. The student, however, can submit the project report work and appear for viva voce. The student shall be eligible for the Organization study credits only after satisfying the conditions prescribed for the same during the subsequent academic year. The reappearance shall be considered an attempt.
23KUMB5.0	Project work
23KUMB5.1	Project work and Report : Each candidate shall carry out the mandatory project work independently as per the Scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the project is of inter- disciplinary nature, a co-guide shall be taken from the other concerned Department. The topic and title of the project report work shall be chosen by the candidate in consultation with the guide and co-guide, if any, during the III-semester itself. The subject and topic of the project report work shall be from the major field of study of the candidate. Modification of only the title but not the field of work may be permitted at the time of the final submission of the project report work report during the IV-semester. If the project report work has to be carried out in any industry / R&D labs / business Organizations, outside the campus, permission shall be taken from the chairman of the Concerned Department / Dean faculty of commerce and management to that effect. The chairman of the department shall submit a list showing the name of the student, University Seat Number, the title of the project, name / s of the guide / co-guide at the time of submission of project report to the University.

23KUMB5.2	The project is one of the heads of passing: The candidate shall submit a soft copy of the project report work to the University. The soft copy should contain the entire project report work in monolithic form as a PDF file (not separate chapters). The Guide, after checking the report for completeness shall upload the project report work along with the name, University Seat Number, address, mobile number of the candidate, etc., as prescribed in the form available on online Project report work evaluation portal and also submit the 2 copies (Hard) of the project work report to the department at the time oh VIVA-VOCE.
23KUMB5.3	Plagiarism Check: Once the Guide uploads the project report work, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 25%. If the check indicates a plagiarism index greater than 25%: i) for the first time, the candidate has to resubmit the project report work, to the Registrar (Evaluation), KISHKINDA UNIVERSITY (KU), Ballari along with the penal fees of ii) Rs.2,000/- (Rupees Two thousand only). iii) For the second time, the candidate has to resubmit the project report work along with the penal fees of Rs.4,000/- (Rupees four thousand only). iv) If the project report work is rejected again during the second resubmission with reference to the plagiarism index, the candidate shall redo the project and submit it after a semester's time subject to Provisions of 23KUMB1.4.
23KUMB5.4	The project report work shall be sent through email for evaluation to two examiners - one internal examiner (guide / co-guide) and one external examiner (first) appointed by the University. The evaluation of the project report work shall be made independently by each examiner.
23KUMB5.5	Examiners shall evaluate the project report work normally within a period of not more than two weeks from the date of receipt of the project report work through email.
23KUMB5.6	The examiners shall independently submit the marks through the specified link.
23KUMB5.7	The average of the marks awarded by the two Examiners shall be the final evaluation marks for the project report work.
23KUMB5.8	a) Viva-voce examination of the candidate shall be conducted as per 23KUMB5.10, if the project report work and the reports are accepted by the external examiner (first). b) If the external examiner (first) finds that the project report work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the project report work shall not be accepted for SEE. The external examiner (first) can recommend modifications / suggestions of the project report work or totally reject the project report work. The examiner shall offer suggestions for improvement of the

	project report work for resubmission or list the reasons for rejection of the project report work. c) The resubmitted project report work incorporating the modifications / suggestions [as per 23KUMB5.8 (b)] of the external examiner (first) and satisfying provision 23KUMB5.3 shall be sent again to the external examiner (first) for evaluation. If the project report work and the report are accepted by the external examiner (first), the Viva-voce examination of the candidate shall be conducted as per 23KUMB5.10.
23KUMB5.8 (continued)	d) In case of rejection of project report work, with reasons, by the external examiner (first) [as per 23KUMB5.8 (b)], the same will be sent to a Second Examiner (external) [not necessarily the same examiner considered under 23KUMB5.8 (d)] approved by the University. The decision of the Second Examiner (external) is final. If the project report work and the presentation are accepted by the Second Examiner (external), the Viva-voce examination of the candidate shall be conducted as per 23KUMB5.10. If the Second Examiner (external) rejects the project report work and the report, the candidate shall have to carry out the project report work once again and submit the project report work subject to provisions of 23KUMB1.4. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of the project report work in soft copy.
23KUMB5.9	The candidate, whose project report work is rejected, can rework the same topic or choose another topic of the project report work under the same Guide or a new Guide if necessary. In such an event, the report shall be submitted within four years from the date of admission to the Programme.
23KUMB5.10	Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner / guide. Internal examiner as per the direction of the University shall have to arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with intimation to the Registrar (Evaluation). In case one of the examiners expresses his/her inability to attend the viva-voce, the Registrar (Evaluation) shall appoint a substitute examiner in his/her place.
23KUMB5.11	The relative weights for the evaluation of the project report work and the performance at the viva voce shall be as per the scheme of teaching & examination.
23KUMB5.12	The marks awarded by both Examiners at the viva voce Examination shall be sent jointly to the University immediately after the examination.
23KUMB5.13	Examination fees as fixed from time to time by the University for evaluation of project report work reports and conduct of viva voce shall be remitted to the designated account of the university.

23KUMB5.14	The candidates who fail to submit the project report work within the stipulated time have to submit the same at the time of the next ensuing examination.									
23KUMB6.0	Computation of SGPA and CGPA									
23KUMB6.1	i)	The University adopts an absolute grading system wherein the marks are converted to grades, and every semester's results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.								
		ii)	The grading system with the letter grades and the assigned range of marks under the absolute grading system are as given below:							
			Letter Grade and corresponding Grade Points on a typical 10 – Point scale							
			Letter Grade	O	A+	A	B+	B	C	F
				Outstanding	Excellent	Very Good	Good	Average	Pass	Fail
			Grade Point	10	9	8	7	6	5	0
			% of Marks secured	90-100	80-89	70-79	60-69	55-59	50-54	0-49
iii)	Minimum mark to score for CIE is 50% of the maximum marks of CIE, and the minimum passing mark for SEE is 40% of the maximum marks of SEE. In aggregate, the students have to secure 50% total marks of the course (CIE+SEE marks).									
	iv)	A student obtaining a Grade F in a Course shall be considered a failure and is required to reappear in subsequent SEE. Whatever the letter grade secured by the student during his/her reappearance shall be retained. However, the number of attempts taken to clear a Course shall be indicated in the grade cards / transcripts.								
23KUMB6.3		Grade Card: Based on the secured letter grades, grade points, SGPA and CGPA, a grade card for each semester and a consolidated grade card indicating the performance in all semesters shall be issued.								
23KUMB7.0	Conversions of Grades into Percentage and Class Equivalence									
23KUMB7.1	Conversions of Grades into Percentage and Class Equivalence									
	Conversions of CGPA into Percentage of Marks and Class Equivalence									
	There is no formula for the conversion of CGPA into the percentage of marks. However, the following formula for conversion of the CGPA on a 10-point scale into the percentage of marks (M) for employment / higher studies, etc., may be used;									
	Percentage of marks secured, $M = \text{CGPA Earned} \times 10$									

	Illustration for a CGPA of 8.20; Percentage of marks secured $M = 8.20 \times 10 = 82.0$
23KUMB7.2	Class Equivalence: After the conversion of final CGPA into percentage of marks (P), a graduating student is reckoned to have passed in i) First Class with Distinction (FCD) if $P \geq 70\%$ ii) First Class (FC) if $P \geq 60\%$ but $<70\%$ and iii) Second Class (SC) if $P < 60\%$.
23KUMB8.0	Evaluation & Assessment

23KUMB8.1	Continuous Internal Evaluation For a pass in all the courses, the student shall secure a minimum of 40% of the maximum marks prescribed in the Semester End Examination and 50% of marks in CIE and 50 % in the aggregate of CIE and SEE marks. The Minimum Passing Grade in a course is C.
23KUMB8.2	CIE Marks shall be based on a) Tests on theory(for 30 Marks) and b) Assignments, Quiz, Simulation, Experimentation, Mini project, oral examinations, field work etc., (for 20 Marks) conducted in respective courses. Course teachers are given autonomy in choosing a few or all of the above yardsticks in testing the students, however the chosen yardstick must be relevant to the subject and a record of all such things is to be kept by the course teachers
23KUMB8.3	The CIE marks in a theory course, for 30 marks, shall be based on the average of two tests covering the entire syllabus. An additional test may be conducted for deserving students to provide an opportunity to improve their CIE Marks before the end of the semester. The decision to conduct an additional test may be taken by the concerned subject teacher and the chairman of the department depending on the merit of the case/s. The CIE marks shall be the average of the marks scored in two tests.
23KUMB8.4	The candidates shall write the Tests in Blue Book/s. The Blue Book/s and other documents relating to the award of CIE marks under 23KUMB8.2 (b) shall be preserved by the chairman of the Concerned Department / Dean faculty of commerce and management for at least six months from the date of announcement of university results and made available for verification at the directions of the Registrar (Evaluation).
23KUMB8.5	Every page of the CIE marks list shall bear the signatures of the concerned Teacher, Head of the Department and the Dean faculty of commerce and management.
23KUMB8.6	The CIE marks list shall be displayed on the Notice Board and corrections, if any, shall be incorporated before submitting to the University.
23KUMB8.7	The CIE marks shall be sent to the university by the chairman of the Concerned Department / Dean faculty of commerce and management well in advance

	before the commencement of Semester End Examinations. No corrections of the CIE marks shall be entertained after the submission of marks list to the University.
23KUMB8.8	Candidates obtaining less than 50% of the CIE marks in any course (Theory / Organization study / Project) shall not be eligible to appear for the University examination in that course/s. In such cases, the Head of the Department shall arrange for the improvement of CIE marks in the course when offered in the subsequent semester subject to the provision of 23KUMB1.4.
23KUMB8.8.1	Compensatory CIE Test/AAT Eligibility: A student who is having attendance in the course but remained Absent for the CIE Test /AAT due to valid reasons like serious illness or representing the college in the co-circular and extra- circular activities with prior permission from the chairman of the department. Compensatory CIE/AAT is not for the improvement of the marks. Procedure: eligible students will have to submit a request letter in the Prescribed format with all the supporting credentials to claim for a compensatory CIE/AAT to the chairman of the department within one week after the CIE/AAT Test to which he /she is absent. Eligible students will get permission from the chairman of the department after verifying the entire document submitted by the student is genuine and deserving. Schedule: During the 15th week on normal working days or weekend. Marks posting: Marks scored in the compensatory test will be considered for the computation of CIE marks in the place of the CIE/AAT in which the student was absent. Compensatory examination will be conducted for only one CIE/AAT for the course in the respective semester.
23KUMB8.9	Semester-End Evaluation: There shall be a University examination at the end of each semester. Setting Theory Question Papers and Evaluation: Question papers in theory courses shall be set by the Examiners appointed by the University. Maximum marks of the SEE is 50 marks, but the examination conducted for the 100 marks and later converted to 50 marks. Duration of the examination is 3 hours, but for the AEC course the duration will be 2 hours. There is no SEE for MNC courses. SEE for the organization study/ internship and final project work report will be conducted for the 50 marks.
23KUMB8.10	There shall be a double valuation of theory papers. The theory Answer booklets shall be valued independently by two examiners appointed by the University. (However, guidelines for valuation pattern are issued / notified by the Registrar(Evaluation) from time to time shall be followed)
23KUMB8.11	If the difference between the marks awarded by the two Examiners is not more than 15 per cent of the maximum marks, the marks awarded to the candidate shall be the average of two evaluations.

23KUMB8.1 2	If the difference between the marks awarded by the two Examiners is more than 15 per cent of the maximum marks, the answer booklet shall be evaluated by a third Examiner appointed by the University. The average of the marks of nearest two valuations shall be considered as the marks secured by the candidate. In case, if one of the three marks falls exactly midway between the Other two, then the highest two shall be considered.
23KUMB9.0	Eligibility for Passing and Award of Degree
23KUMB9.1	i) A student who obtains any grade O to C shall be considered as pass in any course and if a student secures F grade in any of the heads of passing he/she has to reappear in that head for the SEE. ii) A student shall be declared successful at the end of the Program for the award of a Degree only on obtaining CGPA ≥ 5.00, with none of the Courses remaining with an F Grade.
23KUMB9.2	For a pass in a theory course, the student shall secure a minimum of 40 % of the maximum marks prescribed in the Semester End Examination and 50 % of marks in CIE, and 50 % in the aggregate of CIE and SEE marks. The Minimum Passing Grade in a course is C.
23KUMB9.3	For a pass in the Organization study / Project / Project report work / Viva-voce examination, a student shall secure a minimum of 50 % of the maximum marks prescribed for the SEE in Organization study / Project / Project report work / Viva-voce. The Minimum Passing Grade in a course is C.
23KUMB9.4	IV semester students having backlog courses are permitted to upload the project report work report and to appear for SEE. The IV semester grade card shall be released only when the student completes all the backlog courses and become eligible for the award of degree. [To be read along with 23KUMB11.2].
23KUMB9.5	A candidate may at his/her desire reject his/her latest semester, except the IV semester, results of the University examination in respect to all courses of that semester. Rejection shall be permitted only once during the entire Programme. The CIE marks of the rejected semester shall remain the same.
23KUMB9.6	If the rejection of the University examination results of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the University result is of even Semester, the candidate cannot take admission to the next odd semester.
23KUMB9.7	Application for rejection shall be submitted to the Registrar (Evaluation) Through the chairman of the Concerned Department / Principal of the concerned colleges(s), within thirty days from the date of announcement of results.
23KUMB9.8	A candidate with a history of rejection of results of a semester shall be eligible for the award of class and distinction, but shall not be eligible for the award of rank.
23KUMB9.9	Eligibility for Award of Degree: A student shall be declared to have completed the degree of MBA, provided the student has undergone the stipulated course work as per the regulations and has earned the prescribed Credits, as per the Scheme of Teaching and Examination,

	of the program.
23KUMB10.0	Make up Examination
	Courses: Make up examinations are conducted only for the courses offered in main semesters (Odd/Even) of an academic year and not for the courses of fast track semester. Eligibility: students who have been awarded the transitional grades, 'I' Grade of 'X' grade are eligible to take make-up examination. Grade 'F & W' are not allowed for the make-up examination. Registration process: Eligible students will have to apply for the make-up examination in the office of the COE by paying the prescribed fee, make-up examinations of the courses will be conducted as per the time table announced by the office of registrar evaluations. Grades awarded: the grade earned by the student will be retained in case of 'I' grade, while in the case of 'X' grade, the student will be awarded the next lower passing grade, while the grade 'C' will remain unchanged. 'F' grade will be awarded in case student failed in securing the passing criteria even in the make-up examination. In case of the absent grades 'I & X' will be converted in to grade 'F'.
23KUMB11.0	Fast track semester/ supplementary semester:
	1. The student who have satisfied CIE and Attendance requirement for the courses and obtained 'F' grade in SEE are permitted to appear directly in ensuing examinations as backlogs. The student need not re-registered for such courses in the fast track semester. In case the student wishes to improve the CIE He/ She has to re-register for the fast track examinations as and when offered next. 2. The student, who obtained required attendance and CIE in supplementary semester, but obtained 'F' grade in SEE, is permitted for SEE subsequently as backlog courses. The student need not repeat courses for the attendance and CIE. 3. The courses for which the student does not possess satisfactory attendance and CIE score, shall be marked as the 'NE' grade in the grade sheet. Such students are not permitted for SEE for the courses marked as NE in the grade sheet. The students have to re-register only for the courses marked as NE in the supplementary semester when ever that course is offered semester and obtain the required CIE and attendance. Subsequently, they are eligible to appear for SEE in such courses. 4. Courses with transitional grades like 'W', 'I', 'X' are also eligible to register in supplementary semester in case if they wish to improve the score in CIE.

	5. All the courses may not be offered in the supplementary semester. It is the discretion of the university to offer the courses based on availability of the resources. The university shall notify time table for the said examination well in advance. 6. Supplementary semester is optional; it is for the student to make best use of the opportunity. 7. Supplementary semester is a special semester and the students cannot demand it as a matter of right. 8. A student is permitted for a maximum of 12 credits in supplementary semester. 9. A student has to choose courses which are offered by the university in a given supplementary semester. 10. In the supplementary semester, each course need to be offered for required number of teaching hours as prescribed in the syllabus. When to offer supplementary semester: A student of MBA programme will have opportunity to register for supplementary semester which is offered after 2nd semester for the courses from 1st to 2nd semester and after 4th semester for the courses from 3rd to 4th semester. For registering to supplementary semester, the student should complete the internship/ organization study as notified in the regulations.
23KUMB12.0	Attendance Requirement
23KUMB12.1	Registration and Enrolment: i) Except for the first semester, registration for a semester will be done during a specified week before the semester-end examination of the previous semester. (ii) The registration sheet shall have the Candidate details, course name, and code, number of credits, and category (core / elective / audit) for each course of that semester. iii) The Faculty Adviser, assigned by the chairman of the Department, will counsel the students in planning their courses of study and provide guidance, motivation, emotional support, and enable the mentees to reach the desired professional and career goals.
23KUMB12.2	Courses of each semester shall be treated as a separate unit for calculation of attendance.
23KUMB12.3	A candidate has to put in a minimum attendance of 85-90% in each course with a provision to condone 10-15% of the attendance by the Vice-Chancellor on the specific recommendation of the chairman of the Concerned Department / Principal of the concerned colleges(s) where the candidate is studying, based on medical grounds, participation in NSS / NCC / Red Cross / Republic Day and Independence Day parades / University / State / National / International level

	sports and cultural activities, seminars, workshops, paper presentation etc., of significant value. The necessary documents in support are to be submitted along with recommendations to condone the shortage.
23KUMB12.4	In case of late admission, approved by a competent authority (Karnataka Examination Authority / KISHKINDA UNIVERSITY (KU), Ballari), to 1 semester of the program the attendance shall be reckoned from the date of admission to the program.
23KUMB12.5	A candidate, who does not satisfy the attendance requirement (in one or more Courses) as mentioned in 23KUMB10.3 shall not be eligible to appear for the SEE of that semester and shall not be permitted to take admission to the next higher semester. The candidate shall be required to repeat that semester during the subsequent year.
23KUMB12.6	Chairman of the Concerned Department / Principal of the concerned colleges(s) shall notify regularly, the list of candidates who fall short of attendance.
23KUMB12.7	The list of the candidates falling short of attendance shall be sent to the University at least one week prior to the commencement of the examination.
23KUMB13.0	Promotion and Eligibility (Vertical Progression)
23KUMB13.1	Promotion: There shall be no restriction for promotion from an odd semester to the next even semester, provided the student has fulfilled the attendance requirement.
23KUMB13.2	a) Candidates, with not more than 12 credit courses as backlogs of first year shall be eligible for taking admission to the second year (III semester). b) Each credit course shall be treated as a head of passing.
23KUMB13.3	The Mandatory non-credit courses, if any, shall not be considered for the Eligibility criterion prescribed for promotion, award of Class, calculation of SGPA and CGPA. However, a pass in the above courses is mandatory before the completion of Degree.
23KUMB14.0	Temporary Discontinuation / Break in the Program
23KUMB14.1	a) If a candidate, for any reason, temporarily discontinues the Programme or takes a break from programme during any semester, he/she may be permitted to continue in the programme by registering to the same semester of the prevailing scheme. The Candidate shall complete all the remaining course work subject to the provision 23KUMB1.4. Also the Candidates may have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, Faculty of Engineering and Technology, on establishing equivalence between two schemes. A Grade card shall be issued to that effect. Additional course/s shall not be considered for the eligibility criterion prescribed for promotion. However, based on the individual cases, it is considered to decide the SGPA and CGPA to admit the student for the award of

	degree. Such candidate shall not be eligible for the award of rank. b) Candidates who take admission to any semester of the existing scheme from another scheme, as a repeater / fresher because of various reasons have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, Faculty of Commerce and Management, on establishing an equivalence between two schemes. A Grade card shall be issued to that effect. Additional course/s shall not be considered for the eligibility criterion prescribed for promotion. However, based on the individual cases, it is considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank.
23KUMB15.0	Award of Prizes, Medals and Ranks
23KUMB15.1	For the award of Prizes and Medals, the conditions stipulated by the Donor shall be considered subject to the provisions of the statutes framed by the University for such awards.
23KUMB15.2	1) For award of rank in a Specialization of MBA, the CGPA secured by the student on completion of the programme is considered. 2) A student shall be eligible for a rank at the time of award of MBA, provided the student - Has not a repeater in any semester? - Has not rejected the results of any semester. - Has passed I to IV semester in all the courses in first attempt only. 3) The total number of ranks awarded shall be 10 % of a total number of students appeared in IV semester of the programme subject to a maximum of 10 ranks. Illustration: - If 150 students appeared for the IV semester, the number of ranks to be declared will be 10. - If 84 students appeared for the IV semester, the number of ranks to be declared will be 08. - In case of a fractional number of ranks, it is rounded to a higher integer only when the first decimal place value is greater than or equal to 5.
23KUMB15.3	Ranks are awarded based on the merit of the students as determined by CGPA. If two or more students get the same CGPA, the tie shall be resolved by considering the number of times a student has obtained a higher SGPA. If it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A+, B+ etc., shall be taken into account to decide the order of the rank.
23KUMB16.	Applicability and Power to Modify

23KUMB16.1	The regulations governing the Degree of MBA of KISHKINDA UNIVERSITY (KU), Ballari shall be binding on all concerned.
23KUMB16.2	i) Notwithstanding anything contained in the foregoing, the University shall have the power to issue directions / orders to address any difficulty. ii) Nothing in the foregoing may be construed as limiting the power of the University to amend, modify or repeal any or all of the above.